

Approved August 11, 2017

**Town Meeting Coordinating Committee
Minutes for April 14, 2017, 12:30 – 2:30 pm
Bangs Center, Garrabrants Room**

Present: Peggy Roberts, Mary Streeter, Alan Powell, Barbara Ford, Jacqueline Maidana, Chris Riddle, Patricia Holland

Visitor: Vincent O'Connor

Peggy Roberts called the meeting to order at 12:45 PM.

1. **Public Comment:** Vince reported that the recent election recount for School Committee resulted in confirmation of the original results. He also suggested that the TM Moderator announce at the start of TM the due date for requests for reimbursements of care expenses.
2. **Subcommittee Work:** Chris moved we approve the minutes of the June 16, 2016 SPP meeting. We did so. He said the SPP committee needs money to print announcements of their meetings. Members also want more publicity, perhaps using Facebook. Vince suggested radio publicity by Bill Newman on WHMP and on 101.3 FM in Northampton. Mary suggested creating a website with TMCC. She also suggested that the current Select Board packet be the model for information. Chris said he will speak at the first TM session about TMCC and SPP and propose having a third Town Meeting to meet in February. Jacquie said the SPP group discussed the need for more publicity about town government events.
3. **Preparing for April 26 Annual Town Meeting:**
 - **Warrant Review Evaluation:** We reviewed the evaluation.
 - **Bus Tour:** Alan described the route of the bus tour on April 23rd as planned with Pat. We will try to get Jim Oldham to speak on CPA issues. Alan noted we still don't know about any capital issues. We agreed to look at all the sites seeking grants from the Community Preservation Act fund, and one from the Historical Commission. We will ask Doug Slaughter and David Ziomek to take part.
 - **Warrant Discussion Meetings:** The SPP wants three minutes to explain its ideas at each meeting. It will also supply lawn signs for each location. We will explain the change of name from Precinct Meetings to Warrant Discussion Meetings.
 - **Orientation for New Town Meeting Members:** The orientation will be the night TM begins, April 26th, from 6:00 to 6:45. The leaders will say that TM members are citizen decision makers. Vince suggested this meeting be broadcast by Amherst Media.
 - **Event Publicity:** Peggy has emailed Scott Merzbach with a schedule of all TMCC events.
4. **Website and Listserv:** Mary reported there are now 113 TM members willing to receive emails about TM. The email addresses will not be public. We will wait for more to sign up before going public. Barbara said the Select Board has not supported this arrangement yet.
5. **Scheduling of Meetings:** The next meeting will be Friday, April 21st at 2 PM.
6. **Topics Not Anticipated 48 Hours Before Meeting:** None.

7. **Minutes:** Not enough time except for approval of minutes of June 16, 2016, listed above.

The meeting adjourned at 2:50 PM.

Minutes submitted by Patricia Holland, Clerk

Documents Distributed:

Agenda

Draft Minutes of June 16, 2016

Draft list of TM members indicating who have agreed to receive email from the public

Email, Richard Roznoy to Mary Streeter, April 12, 2017, on Article 35 on single-room occupancy